# **Terms of Reference of Remuneration and Assessment Committee**

1. Personnel consists of full committee members without executive personnel present.
2. Purpose – only the following matters

(If delegated then will be accountable to the Committee of Management:)

 \* The appraisal of the Chief Executive.

 \* The appraisal of the COM chairperson.

 \* The remuneration of the Chief Executive.

 \* Remuneration of the Committee of Management.

 \* to discuss in general terms profit/performance related pay and bonuses and incentive schemes.

 \* to monitor the provisions for succession of C/E and Treasurer as and when necessary.

 \* to consider the skills and knowledge of the Committee of Management.

 \* to consider the replacement of Committee of Management members as and when necessary.

 \* and to discuss any relevant issue relating to staff/management or committees.

 **AUTHORITY**

 \* Establish and implement a recruitment and selection process for Committee of Management members so as to fill vacancies and achieve gradual renewal.

 \* Appraising the Chief Executive.

 \* Recommending the remuneration of the Chief Executive.

3) Frequency of meeting – yearly in January and as required.

 Quorum – 4

Reviewed: 16 January 2020